SIR THOMAS BOUGHEY ACADEMY

A part of Windsor Academy Trust

Headteacher
Mrs L Shoreman

Place of registration: England

Station Road, Halmer End,
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July 2026

Re: End of Year Communication

Dear Parents / Carers,

As we approach the end of another jam-packed year we have a few updates for the end of term.

Last Day Arrangements:
Firstly, school will finish for the summer break on Friday 17th July at 1.15pm, and bus companies have been informed. The final day of the school year is a special opportunity for the whole school community to come together in a spirit of belonging, as we celebrate, reflect, and say farewell to students and staff.

Uniform and Standards:
We understand that this is a difficult time for everyone with the cost of living crisis not going away anytime soon. We have removed the need for branding on skirts to ensure families can buy the cheapest model of all items of uniform, however if you are purchasing a skirt, please ensure this is a conventional black pleated knee length skirt. Following the renaming of our house system last year, we have allocated our existing tie colours as follows: Wedgwood – Blue, Duchess – Yellow, and Moorcroft – Red. Can I also remind you that jumpers are optional and must be black v-neck and non-branded. Please let us know if we can support in any way here. To aid your preparation for the new year, our website gives you a reminder of our uniform standards so we can start the new academic year in a positive way regarding this for all students (Uniform I Sir Thomas Boughey Academy). The key things always seem to be the type of shoes purchased and the fact that no piercings are allowed, the only exception to this is one simple stud in each ear. If students have had any piercings over the holidays they must be in a position where they can remove these for the first day back. If you are unsure about anything regarding this, please get in touch with school.

Student Organisation:
We would like to remind you of the need for your child to arrive to school with a school bag each day. In the school bag, your child must have relevant books for the day, and all required stationery, including, at the very least, three working pens, a pencil, a ruler, an eraser, and a pencil sharpener. Highlighters would also be helpful. All students must also have a calculator: the iPad is not to be used as a calculator because this cannot be used in examinations. It is essential that students engage in lots of practice with their calculator to ensure that when in examinations, they are familiar with the various functions. We recommend the Casio FX 83GT or Casio 85GT.

Staffing Changes:
As is often the case at the end of an academic year, we will be saying goodbye to some valued colleagues and welcoming new members of staff to the Sir Thomas Boughey community. Mr Land joined us on an interim basis for the academic year and will be leaving us this summer. During his time at STB, he has provided support to our school community, and we thank him for all he has contributed. We wish him every success for the future. We are

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delighted to welcome Mr Mullings as our new permanent Deputy Headteacher and look forward to the expertise, leadership and opportunities he will bring to our students and staff. I am also pleased to share that Miss Franklin has been promoted from Student Services Lead to Inclusion Manager and Designated Safeguarding Lead. It is always wonderful to see talented colleagues develop and progress within our school, and this appointment reflects the significant contribution she has already made to STB. To support this change, we welcome Mr Fletcher in September, as he has been appointed as Student Services Lead and will work alongside Mrs Griffiths to continue providing excellent support for our students and families. We have also strengthened our pastoral provision through the appointment of Mrs Arrowsmith as our new Behaviour Engagement Specialist.

This summer, Miss Davies will be leaving us to pursue a degree at university. We are grateful for her commitment to our students and wish her every success as she begins this exciting new chapter. Within our SEND team, I am pleased to confirm that Mr Brown has been appointed on a permanent basis as a Learning Support Practitioner. We are also delighted to welcome Miss Hadden, who will join our SEND team in September. In addition, as part of our ongoing commitment to improving communication and customer service, Miss Aldridge has been promoted to the role of Office Manager and PA, further strengthening our professional services team. Furthermore, we have appointed Mrs Connor to join our admin team in September and will be the first point of contact in the reception area.

Many of you will already be aware that Mrs Lin joined us in June as our new Faculty Director of Maths. At the end of this academic year, we will say goodbye to Dr Fifield, who joined us for one year as Deputy Faculty Director of Maths. We are grateful for his hard work, commitment and contribution to the department and wish him every success in the next stage of his career. To further strengthen mathematics provision, Mr Currie will join us in September as Lead Practitioner of Maths, bringing valuable experience from another school within Windsor Academy Trust.

More recently, Mrs Shepherd has made the decision to return to a middle school setting. We thank her for the service she has given to STB and wish her every success in the future. We are currently recruiting a teacher of IT and Business Studies and look forward to appointing a high-quality colleague who will continue to drive improvements in this important curriculum area.

This year, we also say a fond farewell to a number of long-serving members of staff who have made a lasting contribution to our school community. Ms Deakin joined STB in 2003 and has held a range of roles throughout her career, including Head of Department and, more recently, Teacher of History and Health and Social Care. Over the years, she has inspired and supported countless students, helping them achieve exceptional outcomes. We are incredibly grateful for her dedication and service and wish her a happy and fulfilling retirement. As we look ahead, we are delighted to welcome Mr Anderson-Smith to the PE team. He will join Miss Triner in leading Health and Social Care provision alongside PE. Many members of our community will know Mr Taylor, who joined STB in 1995 and has served the school in a variety of roles over the past three decades. Through his unwavering commitment to young people, both within school and across the local community, he has had a profound impact on generations of students and families. He leaves us to take up a senior leadership position within the SEND sector, and we wish him every success in this exciting next stage of his career. Within our English department, we have appointed Miss

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Frieder as Lead Practitioner of English. Whilst she is currently due to join us in January, we are exploring opportunities for her to start sooner and will keep families updated. Finally, we say farewell and thank you to Mr Warriner, who leaves STB after 27 years of dedicated service. During his time with us, he has worked across both Science and Student Services, supporting countless students and families while making an enormous contribution to the life of the school. We are delighted that he has secured a Head of School position within the SEND sector, and we wish him every success in this significant leadership role. Many of you will also have already met Miss Sandhu, who joined us at Easter as Assistant Headteacher. Since joining STB, she has played a key role in strengthening our inclusive provision and supporting students, families and staff across the school.

The New Academic Year:

As always, we are very excited about the new academic year. Our calendar is already bursting with trips and residentials planned, and evening events and shows. Our term dates for 2026-2027 can be found on our website (please see the School Life tab, and then the Term Dates tab), or the link to which can be found below. We will publish our calendar, including a timetable of all Boughey Extra clubs, on our website in September (Term Dates | Sir Thomas Boughey Academy).

This year, we have two INSET days at the start of the academic year, which will be on Tuesday 1st September and Wednesday 2nd September. As a result, all students in all year groups will return to school on Thursday 3rd September, although not all year groups have the same start time. To allow Year 7 to become accustomed to the school without other year groups, we are asking Year 7 students to arrive at the usual time of 8.35am, ready for line up at 8.40am, with all other year groups arriving at 11.15am (the end of break).

We are aware that some students travel to school on public transport, therefore the delayed start time could be an inconvenience to some students and their families. With this in mind, if students in Years 8-11 do need to arrive at school at 8.35am, we will accommodate them in the school building. If you wish your child in Years 8 to 11 to arrive at 8.35am, please could you complete the Microsoft Form on this link (click here) or scan the QR code, as we need to plan for student numbers.

Please note that this form closes at 5pm on Friday 17th July 2026. To support our commitment to improving reading, students who wish to arrive at the usual start time will go to the LRC to engage in reading and will remain there until the start time for their year group, at which point they will be taken to the yard. If your Year 8-11 child will arrive at 8.35am, please encourage them to have a book in their bag.

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Attendance

Please could we take this opportunity to remind you that all holidays must be taken during school holidays. Headteachers may not grant any leave of absence during term time unless there are exceptional circumstances. Holidays do not qualify as exceptional circumstances even if parents and families feel that there is a need for the holiday. Instead, holidays are to be taken during designated school holiday periods. Exceptional circumstances that may warrant leave include religious observances, funerals, and weddings. Please note that Headteachers are not permitted to show discretion based on exemplary attitudes towards school or previously high attendance rates. As a school, our aim is to reduce the number of learning days lost through absence, and all students are given an attendance target of 97% as a minimum. We would like to thank you for your support in ensuring that your child achieves an attendance of 97% as a minimum in the next academic year.

Lockers

As we approach the end of term, please could we request that if your child has a locker, you remind your child of the need to remove all items from their locker before the end of term. The lockers will be cleaned, ready for September, and this can only happen once the lockers are empty. Thank you for your support with this.

Finally, just a note to thank you for all your support this year. We have had a very busy one with our students achieving some amazing things both within their academic performance, in extra-curricular and outside of school. It is a joy to celebrate all of these achievements with them. I am always amazed and proud of what our young people can do and look forward to more of the same next year!

Wishing you all a safe, restful summer and we look forward to seeing students again in September.

Yours truly,

Mrs L Shoreman

Headteacher